



HSSA BOARD OF DIRECTORS
Minutes of the August 1, 2012 Meeting
665 N. Riverpoint Boulevard, Spokane, WA

Members Present:

Nancy Isserlis, Board Chair; Jeff Collins, Kevin Oldenburg, Gary Pollack, Jason Thackston, Dave Vachon, Frank Velàzquez and Mike Wilson

Members Absent:

Earl F. “Marty” Martin

Staff Present:

Susan Ashe, Acting Executive Director
Gaylene Lewin, Consulting Accountant

Counsel Present:

James Emacio

Guests:

Antony Chiang, Empire Health Foundation, and Rich Cowan.

1) Call to Order

Nancy Isserlis welcomed everyone and called the meeting to order at approximately 3 p.m.

2) Executive Session

At approximately 3:06 p.m. the Chair announced that the Board would go into Executive Session for approximately 10 minutes to discuss the recommendation of the Board Interview Committee for the Executive Director position. No action would be taken during the executive session. All non-members of the Board left the room.

3) Approval of Minutes

Frank Velàzquez moved to approve the minutes of the June 6, 2012 Board meeting with one correction to page 6, Section D (Other), the date stated should be July; Kevin Oldenburg seconded the motion, which passed unanimously.

4) Board Actions

A. Jason Thackston moved, on behalf of the Board Interview Committee, to offer Susan Ashe the position of Executive Director, and that the Board authorizes the Chair to negotiate the terms of the contract not to exceed the parameters of the contract that exists today. Mike Wilson seconded the motion, which passed unanimously.

B. Mr. Wilson moved, on behalf of the Grants Committee, to adopt the Conflict of Interest Policy and the certification document, as well as the process of using them. Kevin Oldenburg seconded the motion, which passed unanimously.

C. Mr. Wilson made a motion that the Board approve granting of \$269,000 for the four projects identified in response to RFP #8 – Increase Access to Health Care in Spokane County -- and contingent approval of the \$55,000 to Project Access based on their matching grant. Mr. Oldenburg seconded the motion which passed unanimously.

5) Chair's Report

A) Authorization to Pay Warrants

Chair Isserlis informed the Board that she would sign Warrant Nos. 1241 through 1250 for a total of \$25,040.36, one of which is in excess of the Chair's signing and Jason Thackston will be signing that warrant, as well.

B) GSI Economic Development Marketing Proposal Discussion

The Chair asked Susan Ashe to lead the discussion. She reminded the Board at its last meeting in June that Robin Toth, Vice President, Economic Development, Greater Spokane Incorporated, had made a presentation to HSSA in response to a meeting the Board called some months ago looking for help from experts in our community in the area of economic development.

The Chair asked the Executive Director to work with the GSI to develop a contract and bring it back for the Board.

6) Executive Director's Report

We have completed the application for Directors and Officers Liability Policy and sent in today. We will get a quote from Fidelity Associates sometime in August. Last year we paid \$2,970.

The Life Science Discovery Fund and WBBA's annual Open House is Aug. 23rd from 4 – 7 p.m. in their new offices in Seattle.

John DesRosier, Director of the LSDF, will provide an update to the HSSA Board at its Sept. 5th Board meeting, and will meet with the Grants Committee prior to the Board meeting the same day.

7) Board Committee Reports

A) Finance Committee – Jason Thackston, Chair

In your packet there are materials in front of you we have the normal Finance Committee report through June 30th. As has been reported in the past, our financials continue to be in good financial shape.

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A) **Grants Committee** – Mike Wilson, Chair, reported for the Grants Committee.

Mr. Wilson moved, on behalf of the Grants Committee, to adopt proposed Conflict of Interest Policy and the certification document, as well as the process of using them. Kevin Oldenburg seconded the motion, which passed unanimously.

The Grant Committee's overall grant request summary for RFP #8 is for a total of \$269,000 of the total \$325,000 recommended for funding, and an additional \$55,000 that may become approved by Project Access showing a match of \$55,000.

Mr. Wilson made a motion that the Board approve granting of \$269,000 for the four projects identified in response to RFP #8 – Increase Access to Health Care in Spokane County -- and contingent approval of the \$55,000 to Project Access based on their matching grant. Mr. Oldenburg seconded the motion which passed unanimously.

8) Counsel's Report – James Emacio

There was no report from Counsel.

9) Board Member Comments and Announcements

There were no board member comments or announcements.

Board Chair Isserlis adjourned the meeting at approximately 4:05 p.m.

The next HSSA Board meeting will be September 5, 2012, 3 p.m. at Innovate Washington, 665 N. Riverpoint Boulevard, and 4th Floor Board Meeting Room.