



health sciences & services authority of spokane county

**BOARD MEETING AGENDA**  
**Wednesday, March 7, 2012 – 3–5 PM**  
**Innovate Washington Board Meeting Room**  
**665 N. Riverpoint Boulevard, Spokane, WA**

(Some Board members may participate via conference call. The HSSA Board meeting may be accessed by local participants calling 358-2097 and long distance participants calling 1-888-358-2097. Board Members, if you intend to conference by phone, please let Susan Ashe know at [susanashe@comcast.net](mailto:susanashe@comcast.net) or (509) 358-2113 or (509) 995-8356; otherwise in order to save money, we will not have conference call availability. We pay for the connected service whether or not we use it).

- 1) **Call to Order – Nancy Isserlis, Board Chair** **(05 min.)**
  - A. Introductions
  - B. Establish Quorum, Confirm Agenda
  
- 2) **Board Action –Nancy Isserlis** **(15 min.)**
  - A. Approve Jan. 4, 2012 Meeting Minutes **Action Required**
  - B. Approve By-Laws Amendments **Action Required**
  - C. Approve 2012 Budget **Action Required**
  - D. Approve Grant Committee RFP #5 Recommendations for HSSA Funding **Action Required**
  - E. Approve Grant Committee RFP#6 Recommendation for HSSA Funding. **Action Required**
  - E. Other
  
- 3) **Chair’s Report –Nancy Isserlis** **(30min.)**
  - A. Authorization to Pay Warrants (February 2012)
  - B. Board Resignation Discussion
  - C. Executive Director Committee Position Discussion (Martin/Vachon)
  - D. Board Profile & Self-Evaluation Questionnaire Findings (Thackston)
  - E. Other

- 4) **Acting Executive Director Report – Susan Ashe** (05 min.)
- 5) **Board Committee Reports** (25 min.)
- A. **Finance Committee –Jason Thackston**
1. End of 2011 Financial Report
  2. Introduction of Draft 2012 Budget (PowerPoint presentation)
  3. Other
- B. **Grants Committee – Mike Wilson**
1. HSSA Grant Competitions Discussion re. *RFP#5 – Invest in Human Capital to Accelerate Spokane’s Health Sciences*
    - a. Recruitment Start-Up Support for Dr. Phil Lazarus
    - b. Recruitment Start-Up Support for Dr. Mike Gibson
    - c. Support to Develop Microscopy Core Laboratory (Confocal Microscope and 4-Year Service Contract)
    - d. Support to Develop Mass Spectrometry Core Laboratory (Liquid Chromatography/Mass Spectroscopy [LCMS])
- Grants Committee Recommendation to Board for Action**
2. HSSA Grant Competition Discussion re. *RFP#6 – Fund Innovative Research to Expedite Commercialization and Spur Job Growth*
    - a. Presentation by David J. Vachon on Proposal titled “Infection-Control Solutions for At-Risk Patients”
- Grants Committee Recommendation to Board for Action**
- 6) **Counsel’s Report – James Emacio** (05 min.)
- a. Proposed HSSA By-Laws Amendments
- 7) **Board Member Comments & Announcements** (05 min.)
- 8) **Executive Session** (10 min.)
- 9) **Adjourn**

**The next HSSA Board meeting is Wed., April 4, 2012, 3-5 PM. in the Board Meeting Room, 4<sup>th</sup> Floor, 665 N. Riverpoint Boulevard, Spokane, WA 99202**