



health sciences & services authority of spokane county

**BOARD MEETING AGENDA**  
**Wednesday, February 6, 2013 – 3–5 PM**  
**WSU Applied Sciences Laboratory**  
**Innovate Washington Technology Center**  
**120 N. Pine Street, 2<sup>nd</sup> Floor Conference Room**

**AGENDA**

- |  |                        |
|--|------------------------|
| <b>1) Call to Order – Nancy Isserlis, Board Chair</b>                      | <b>(05 min.)</b>       |
| A. Introductions   |                        |
| B. Establish Quorum, Confirm Agenda  |                        |
| <br>   |                        |
| <b>2) Board Action – Nancy Isserlis</b>                                    | <b>(05 min.)</b>       |
| A. Approve November 7, 2012 Meeting Minutes                                | <b>Action Required</b> |
| B. Confirm execution of sublease with McKinstry                            | <b>Action Required</b> |
| C. Approve Amendments to HSSA By-Laws                                      | <b>Action Required</b> |
| <br>   |                        |
| <b>2) Chair’s Report</b>   | <b>(10 min.)</b>       |
| A. Authorization to Pay Warrants (Dec 2012/Jan 2013)                       |                        |
| B. Confirm execution of sublease to McKinstry Spokane<br>Innovation Center |                        |
| C. Other   |                        |
| <br>   |                        |
| <b>3) Acting Executive Director Report – Susan Ashe</b>                    | <b>(10 min.)</b>       |
| <br>   |                        |
| <b>4) Board Committee Reports</b>  | <b>(10 min.)</b>       |
| A. <b>Finance Committee – Jason Thackston</b>                              |                        |
| 1. December Financial Report   |                        |
| 2. Other   |                        |
| <br>   |                        |
| B. <b>Grants Committee – Mike Wilson</b>                                   | <b>(05 min.)</b>       |
| <br>   |                        |
| <b>5) Counsel’s Report – James Emacio</b>                                  | <b>(05 min.)</b>       |
| <br>   |                        |
| <b>6) Board Member Comments &amp; Announcements</b>                        | <b>(05 min.)</b>       |

7) Executive Session (none planned)

8) WSU Applied Sciences Laboratory (ASL)  
Presentation & Tour

(40 min.)

8) Adjourn

***The next HSSA Board meeting will be March 6<sup>th</sup>, 2013, 3-5 p.m. at PAML, 611 N Perry Street. This location of PAML is in the Iron Bridge development at the end of the Trent Bridge over the Spokane River. The building is the new corporate headquarters (brown building next to the river).***