



HSSA BOARD OF DIRECTORS
Minutes of the January 8, 2014 Board Meeting

Members Present:

Nancy Isserlis, Chair; Marty Martin, Vice Chair; Mike Wilson, Grants Chair; Gary Pollack and Dave Vachon.

Members Absent:

Jeff Collins, Kevin Oldenburg, Jason Thackston, Frank Velàzquez

Staff Present:

Susan Ashe, Acting Executive Director
Gaylene Lewin, Consulting Accountant

Staff Absent:

Jim Emacio, Counsel

Guests:

Michael Wukelic, MD, Rockwood Clinic, Julie Webster, Rockwood Clinic, and Larry Kissler, US Bank

1) Call to Order

Nancy Isserlis welcomed everyone and called the meeting to order at approximately 3 p.m. The meeting was conducted at the McKinstry SIERR Building, Roundhouse 1 & 2, 850 E. Spokane Falls Boulevard, Spokane, WA.

2) Approval of Minutes

Mike Wilson moved to approve the minutes of the October 30, 2013 board meeting and Gary Pollack seconded the motion, which passed with one abstention by Marty Martin as he had not attended the October meeting.

3) Board Actions

A) Marty Martin moved approval of the HSSA Grants Committee recommendation, as presented by Grant Committee Chair Mike Wilson, to grant \$48,960.80 to INHS/Christ Clinic to provide diabetes education and care at Christ Clinic. The motion was seconded by Dave Vachon and passed with the abstention of Mike Wilson who claimed a conflict.

4) **Chair's Report** – Nancy Isserlis, Board Chair

A. Chair Isserlis reported that since the Board had last met on October 30th, she had signed a series of warrants to conduct the ongoing business of the organization. She noted that today she had signed Warrant numbers 1404 through 1407 totaling \$32,054.44, and that Marty Martin had signed two warrants that were over her signing authority amount.

B. The Chair provided a quick update on Board terms:

1. Mike Wilson has been reappointed to the HSSA Board by Governor Jay Inslee and has also agreed to continue to serve as Chair of the Grants Committee.

2. Kevin Oldenburg will be reappointed to his Board position by Mayor David Condon, City of Spokane.

3. Jason Thackston has requested a reappointment by the Spokane County Commissioners to his position on the Board.

C. The Board determined its 2014 Board Meeting Schedule to be Wed., January 8th, Wed., April 16th, Wed., August 6th, and Wed., December 10th.

In addition, the Board discussed and agreed to hold a strategic planning session on Wed., August 6th beginning at noon and followed by the regularly scheduled Board meeting. Nancy Isserlis and Dave Vachon volunteered to work with the Executive Director to plan the strategic planning session.

5) **Executive Director's Report** – Susan Ashe, Executive Director

The Executive Director noted that in the members' packets there was a one-page list of the 2014 holidays HSSA would recognize. She directed Boards members to the media coverage of both the Dec. 6th HSSA announcement of a nearly \$2 million donation in five grants to the WSU College of Pharmacy, as well as the Dec. 19th announcement of a \$499,954 grant to Dahl Natural LLC and two grants totaling \$381,241 to Novion Technologies. Otherwise, the Executive Director suggested the members read her report included in their packets.

6) **Board Committee Reports**

A) **Finance Committee** – Gaylene Lewin

Gaylene Lewin presented the December 31, 2013 HSSA financials on behalf of Jason Thackston. She noted that the HSSA is in good financial shape. Its total tax remittance for the year was \$1,593,230 plus an additional \$106,889 from the Spokane County Allocated Earnings. In addition, Spokane County reports that HSSA's ending cash balance as of Dec. 31st was

\$12,842,264 with committed payroll tax, grants and bond liabilities of \$12,324,914. Operating expenses remained below the 10% goal at 7.9%.

B. Grants Committee – Mike Wilson, Chair

Mike Wilson reported that the HSSA Grants Committee had not met in the interim since the October 30th Board meeting. He reminded the Board that the Grants Committee had reviewed a total of five (5) grant proposals under HSSA RFP #9, of which two were moved forward for Board approval and approved at the October 30, 2013 meeting.

These two totaled \$180,000 and were to the Spokane County Medical Society for Project Access and Consistent Care Washington for \$150,000 and to Spokane Prescription Assistant Network for \$30,000.

In addition, he informed the Board that the Grants Committee would seek a revised (downward from \$86,350) proposal from Inland Northwest Health Services (INHS) and Christ Clinic to provide diabetes education and care at Christ Clinic.

The goal of this project is to increase access to diabetic care by utilizing the Christ Clinic as an access point for services for some 200 (of 350 referred annually by Christ Clinic) patients who otherwise can't afford diabetes medicines, transportation to appointments, or even health foods and are low-income and uninsured. The project intends to increase management of Type 2 Diabetes, which will lead to reduced emergency department care, better regulated blood sugars, and empower diabetic patients to make informed decisions regarding their health.

Since the Board last met, the Grants Committee did receive and review via email a revised proposal for \$48,960.80. The issue for the Grants Committee was the need for less overhead. Committee members reviewed the revised proposal and submitted their comments electronically to approve moving this request forward to the full Board.

Marty Martin moved approval of the HSSA Grants Committee recommendation, as presented by Grant Committee Chair Mike Wilson, to grant \$48,960.80 to INHS/Christ Clinic to provide diabetes education and care at Christ Clinic. The motion was seconded by Dave Vachon and passed with the abstention of Mike Wilson who expressed a conflict.

7) Executive Session

There was no Executive Session.

8) Counsel's Report

The Board deferred discussion on legal matters until a later date when Mr. Emacio would be present. These two discussions are finalizing discussion on the need for a Board Policy related to the Board hiring outside counsel (draft needed). The matter of grant payback will be deferred until the Board holds its strategic planning meeting on August 6, 2014.

9) Board Member Comments and Announcements

Board Chair Isserlis adjourned the meeting at approximately 3:45 p.m.

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The next Board meeting will be held April 16, 2014 at the McKinstry SIERR Building, 850 E. Spokane Falls Building, Roundhouse Conference Rooms 1 and 2, beginning at 3 p.m. The Board holds open the option, if necessary, to call a Special Board meeting before this next scheduled meeting.