

**Attachment C: Budget Template**

|  |  |  |
| --- | --- | --- |
| **BUDGET SUMMARY** | | |
| Expense Category | Project as Currently Funded | HSSA Matching Grant Request |
| Personnel |  |  |
| Fringe Benefits |  |  |
| Special Purpose Equipment |  |  |
| Supplies |  |  |
| Contractual |  |  |
| Other |  |  |
|  |  |  |
| **Total** | $ | $ |

**Budget Details If Applicable:**

Equipment

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **#** | **Item Description** | | **Rental or Purchase** | | **Acquire When?** | **Funds Requested** |
| 1 |  | |  | |  |  |
| 2 |  | |  | |  |  |
| 3 |  | |  | |  |  |
| 4 |  | |  | |  |  |
| Equipment Subtotal | | $ | | |

Supplies

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item Description** | **Per-Unit Cost** | | **# of Units/Pieces Purchased** | **Acquire When?** | **Funds Requested** |
|  |  | |  |  |  |
|  |  | |  |  |  |
|  |  | |  |  |  |
|  |  | |  |  |  |
|  |  | |  |  |  |
|  |  | |  |  |  |
| **Supplies Subtotal** | | | $ |

Contractors and Consultants

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name/Organization** | **Hourly Rate/Flat Rate** | **Funds Requested** |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |
| **4** |  |  |  |