

SPECIAL BOARD MEETING MINUTES WEDNESDAY, OCTOBER 16, 2024, 3:00PM, 421 W RIVERSIDE #805, SPOKANE, WA 99201

In attendance: Lewis Rumpler, Daryll DeWald, Jason Thackston, Julie Orchard, Alisha Benson, Vange Ocasio Hochheimer, Chandima Bandara, Alex Jackson, Patrick Jones, Erin Williams Hueter, Leeanne Clegg, after 3:42 – Darryl Potyk

- 1. Meeting called to order at 3:07pm
- 2. Welcome: Jason Thackston acting on behalf of board chair
 - a. Quorum established
 - b. Review of Conflict-of-Interest Statement at the beginning of the agenda
 - c. Approval of September 18, 2024, Board Meeting Minutes
 - i. Motion by Lewis Rumpler
 - ii. Second by Julie Orchard
 - iii. Motion passes unanimously
- 3. Grants Commitee: Daryll DeWald, Committee Chair
 - a. Blaze Barrier
 - i. Discussion if Blaze Barrier falls under the bioscience category, clarification of HSSA and investor matching
 - ii. VOTE: Unanimous to award \$250,000
 - b. Remmie
 - i. Discussion of company intentions and effect in Spokane County
 - ii. VOTE: Unanimous to award \$1.25 million with the following stipulations:
 - 1. Clarity on budget
 - 2. Clarity that HUB will be in Spokane County
 - 3. Approval of these two clarifications by the grants committee chair
 - c. Spokane Regional Health District (SRHD)
 - i. Discussion of conflicts of interest policy regarding board members, transparency, how to accomplish this in an interconnected community.
 - ii. Discussion on funding match: \$25,000 from other sources & \$25,000 from SRHD itself
 - iii. VOTE: Yes (Patrick Jones & Darryl Potyk abstain) to fund with the following stipulation:
 - 1. Check legality with Thaddeus O'Sullivan (legal counsel) of matching full \$50,000 when \$25,000 comes from SHRD in supplies and services
 - 2. Fund in the amount of \$25,000 if \$25,000 in supplies and services from SHRD does not qualify fund in the amount of \$50,000 if it does
 - d. Slate Dental

- i. VOTE: Unanimous to award \$250,000 (Alex Jackson stepped away, so did not vote on this grant) with following stipulation:
 - 1. Slate Dental clearly defines "other" in budget presented
- e. Precision Quantomics Matching Grant
 - i. VOTE: Yes for \$294,450 (recusals from Darryl DeWald & Chandima Bandara; Patrick Jones abstained)
- **f.** Precision Quantomics Grant Writing Assistance
 - i. Discussion of what grant writing assistance is
 - ii. VOTE: Yes for \$10,000 (recusals from Darryl DeWald & Chandima Bandara)
- g. Launchpad Grant Writing Assistance
 - i. VOTE: Yes for \$10,000 (recusal from Lewis Rumpler)
- **h.** Discussion of previous grants denied and their right to re-apply for a grant
 - i. ACTION ITEM: Erin Williams Hueter will contact previous grant applicants and invite them to re-apply.
- 4. Governance Committee Report Darryl Potyk, Committee Chair
 - a. Verify conflict of interest policy & discussion
 - i. Recusals at board meetings & grants committee meetings of interested parties will refine moving forward
 - b. Final approval of Committee Chair Selection and Service Policy

i. VOTE: adopted unanimously

- c. Contracted Services Document
 - i. Goal to provide review in 3rd quarter of this year
 - ii. Refers to ongoing contracted services
 - **1.** Motion to adopt by Patrick Jones
 - **2.** Second by Lewis Rumpler
 - 3. Motion passes unanimously
- 5. Finance Committee Report Lewis Rumpler, Committee Chair
 - a. Newly formed committee
 - b. Need to amend 2024 budget deferred to November Special Board Meeting
 - c. Will discuss 2025 budget in December
 - d. Gaylene Lewin resigned as accountant

i. ACTION ITEM: Share with Erin Williams Hueter possible leads for hiring a new accountant.

- 6. Executive Director's Report Erin Williams Hueter
 - a. Highlight of grantees
 - b. Asked for any feedback on Strategic Imperatives and Action Priorities
 - i. No more feedback
 - ii. ACTION ITEM: Move forward with a formal document Erin Williams Hueter
 - c. More grantees than ever before, thus more reimbursement requests each month
 - i. need to slow down and go through reimbursement requests more carefully
- 7. Public Comment
 - a. Brynn from Slate Dental
 - i. Asked pathway to clarify "other" on their grant application
 - ii. Great appreciation of award

8. Adjourn

- a. Motion by Patrick Jones to adjourn
- b. Second by Julie Orchard
- c. Meeting adjourned at 4:31pm