



BOARD MEETING AGENDA

Wednesday, December 18, 2024, 3:00PM, 421 W RIVERSIDE #805, SPOKANE, WA 99201

<https://zoom.us/j/91797158985?pwd=ycpjHz7TXvQCd1BmQrYAtFd0NfWZF9.1>

Meeting ID: 917 9715 8985 Passcode: 935976

HSSA promotes bioscience based economic development and advances new therapies and procedures to prevent disease and promote public health.

The HSSA Board and staff comply with the Washington State Ethics in Public Service Act, chapter 42.52 RCW and the HSSA Ethics and Conflicts of Interest Policy.

A conflict of interest exists when a Board Member or employee has a direct or indirect Beneficial Interest in a proposed grant or other contract.

For purposes of disclosure a “Beneficial Interest” means a direct or indirect through business, investment, or family:

1. Ownership or Investment interest in any entity that has submitted a proposal for a contract or grant;
2. a current compensation arrangement with any entity or individual that has submitted a proposal for a contract or grant with the HSSA, a reasonably foreseeable potential future ownership or investment interest in, or compensation arrangement; or
3. a current compensation arrangement with any entity or individual that has a significant competitive interest that would be affected by a grant or contract awarded by the HSSA.

If a Board Member or employee has conflict of interest, they should disclose the conflict to the Board Chair and not participate in discussion, approval, administration, or monitoring any such grant or contract.

Rev 8.21.2024

1. Welcome- Board Chair Dr. Francisco Velázquez
 - a. Establish Quorum
 - b. Identify any potential conflicts of interest
 - c. Approval of November 25, 2024, Board Meeting Minutes
 - d. Review of Action Items
 - i. Sunset of current RFPs
 - ii. Contract Extension Mujeres in Action
 - iii. Matching Grant Applications
 - iv. Access to Care Applications
 - v. Grant Writing Assistance Micro Award Application
 - vi. 2025 Board Officers
 - vii. Employee Handbook
 - viii. HSSA 2024 Budget Modification
 - ix. Budget Modification Requests
 1. Preveal
2. Board Chair Report and Executive Committee Update- Dr. Francisco Velázquez
 - a. Executive Director Performance Review Process

- b. Other Business
- 3. Grants Committee Report- Dr. Daryll DeWald
 - a. Recommendation to Sunset Current RFPs March 2, 2025
 - b. Subcommittees Meeting
 - i. Grant Award Agreement Article Six and Scoring
 - ii. No Action Items at This Time
 - c. Contract Extension Request
 - i. Mujeres In Action
 - d. Access to Care Applications
 - i. Asante Health
 - ii. CHAS
 - iii. Community-Minded Enterprises
 - iv. Embrace Washington
 - v. Greatest Matriarchs
 - vi. HBPA/Nuestras Raíces
 - vii. Joya
 - viii. Latinos En Spokane
 - ix. Maddie's Place
 - x. Mujeres in Action (MiA)
 - xi. Multicare Foundation
 - xii. NAMI
 - xiii. Partners with Families and Children
 - xiv. Shades of Motherhood Network
 - xv. Spokane Prescription Assistance Network
 - xvi. Spectrum
 - xvii. Volunteers of America
 - xviii. Women Helping Women Fund
 - xix. YMCA
 - e. Matching Grant Applications
 - i. Drip7
 - ii. Gestalt Diagnostics
 - iii. Impact Laboratories
 - iv. Integrated Lipid Biofuels
 - v. Omniscia Health
 - vi. Phenomix
 - vii. S2 Media
 - viii. Spokane Public Library
 - ix. WildeCare Education
 - f. Grant Writing Assistance Micro Award
 - i. Lit Biosciences
- 4. Governance Committee Report- Dr. Darryl Potyk

- a. 2025 Board Officers
 - i. Nominees
- b. Employee Handbook
- c. Update on Mayor-Appointed Board Vacancy
- 5. Finance Committee Report- Lewis Rumpler
 - a. Review of Financial Statements
 - b. Finance Contractor Update
 - c. Preparations for 2025 Budgeting
 - d. HSSA 2024 Budget Modification
 - e. Request for Budget Modification
 - i. Preveal
- 6. Executive Director Report- Erin Williams Hueter
- 7. Public Comment
- 8. Adjourn- Dr. Francisco Velázquez
 - a. Next Meeting January 15, 2024