



health sciences & services authority of spokane county

SPECIAL BOARD MEETING AGENDA

Wednesday, February 19, 2025, 3:00PM, 421 W RIVERSIDE #805, SPOKANE, WA 99201

<https://zoom.us/j/91797158985?pwd=yxpjHz7TXvQCd1BmQrYAtFd0NfWZF9.1>

Meeting ID: 917 9715 8985 Passcode: 935976

HSSA promotes bioscience based economic development and advances new therapies and procedures to prevent disease and promote public health.

The HSSA Board and staff comply with the Washington State Ethics in Public Service Act, chapter 42.52 RCW and the HSSA Ethics and Conflicts of Interest Policy.

A conflict of interest exists when a Board Member or employee has a direct or indirect Beneficial Interest in a proposed grant or other contract.

For purposes of disclosure a “Beneficial Interest” means a direct or indirect through business, investment, or family:

1. Ownership or Investment interest in any entity that has submitted a proposal for a contract or grant;
2. a current compensation arrangement with any entity or individual that has submitted a proposal for a contract or grant with the HSSA, a reasonably foreseeable potential future ownership or investment interest in, or compensation arrangement; or
3. a current compensation arrangement with any entity or individual that has a significant competitive interest that would be affected by a grant or contract awarded by the HSSA.

If a Board Member or employee has conflict of interest, they should disclose the conflict to the Board Chair and not participate in discussion, approval, administration, or monitoring any such grant or contract.
Rev 8.21.2024

1. Welcome- Board Chair Dr. Francisco Velázquez
 - a. Establish Quorum
 - b. Identify any potential conflicts of interest
 - c. Approval of January 15, 2025, Board Meeting Minutes
 - d. Review of Action Items
 - i. Executive Director Compensation
 - ii. Budget Modification Requests
 1. Bovi
 2. ILB
 3. Maddie’s Place
 4. Glyciome
 5. WildeCare
 6. Lighthouse – budget update
 - iii. Drip7 Review
 - iv. RAZE no cost extension request
 - v. Grant Writing Assistance Applications
 1. Boss Moss
 2. Dauer Enterprises
 - vi. Matching Grant Applications

1. Evergreen Bioscience Innovation Cluster
 2. Quadralynx
 3. Inherent Biosciences
 4. Zepa Medical
 - vii. County Resolution on Warrant Signatures
 - viii. Employee Handbook
 - ix. Draft Budget
 - e. Public Comment: 3 Minute Maximum (Please Sign In to Be Heard)
2. Board Chair Report and Executive Committee Update- Dr. Francisco Velázquez
 - a. Executive Session- Executive Director Performance Review
3. Executive Director Report- Erin Williams Hueter
4. Finance Committee Report- Lewis Rumpler
 - a. Review of Financial Statements
 - b. Draft Budget Review
 - c. Budget Modification Requests
 - i. Bovi
 - ii. ILB
 - iii. Maddie's Place
 - iv. Glyciome
 - v. Wildcare
 - vi. Litehouse – budget update
5. Grants Committee Report- Dr. Daryll DeWald
 - a. Reminder of the Sunset Current RFPs March 2, 2025
 - b. Subcommittee Updates
 - i. RFP and Scoring Criteria
 - ii. Article 6
 - c. Drip7 Update
 - d. RAZE no cost extension request
 - e. Grant Writing Assistance Applications
 - i. Boss Moss
 - ii. Dauer Enterprises
 - f. Matching Grant Applications
 - i. Evergreen Bioscience Innovation Cluster
 - ii. Quadralynx
 - iii. Inherent Biosciences
 - iv. Zepa Medical
6. Governance Committee Report- Dr. Darryl Potyk
 - a. Board Vacancies
 - b. County Resolution on Warrant Signature
 - c. Employee Handbook
7. Other Business
8. Adjourn- Dr. Francisco Velázquez
 - a. Next Meeting March 19, 2025