



health sciences & services authority of spokane county

BOARD MEETING MINUTES

Wednesday, March 19, 2025, 3:00PM, 421 W RIVERSIDE #805, SPOKANE, WA 99201

<https://zoom.us/j/91797158985?pwd=ycpjHz7TXvQCd1BmQrYAtFd0NfWZF9.1>

Meeting ID: 917 9715 8985 Passcode: 935976

In attendance:

Board Members: Dr. Francisco Velázquez, Dr. Daryll DeWald, Alisha Benson, Dr. Robin Pickering, Dr. Vange Ocasio Hochheimer, Julie Orchard, Chandima Bandara, Lewis Rumpler, John Powers, Darryl Potyk at 3:30pm

Others: Erin Williams Hueter – Executive Director, Leeanne Clegg – Grants Administrator, Lloyd Fillis – Contracted Accountant, Kim Johnson – grantee – Managed Health Connections, Individuals from grantee Spokane Prescription Assistance: Kelly Armstrong, Cathy Simcuk, Sheila Masteller

1. Welcome- Board Chair Dr. Francisco Velázquez
 - a. Quorum established
 - b. Introductions
 - c. Identify any potential conflicts of interest
 - i. ZEPA – Lewis Rumpler
 - ii. Photon – Chandima Bandara
 - d. Approval of February 19, 2025, Special Board Meeting minutes
 - i. Motion to approve with the correction of Daryll DeWald’s name by Dr. Francisco Velázquez
 - ii. Second by Daryll DeWald
 - iii. Motion passes with John Powers abstaining
2. Board Chair and Executive Committee Update - Dr. Francisco Velázquez
 - a. Welcome John Powers – mayor appointed trustee
3. Executive Directory Report – Erin Williams Hueter
 - a. Strategic Plan Implementation
 - i. Presented scoring tool draft, highlighting strategic plan implementation with areas decided and undecided, highlighted specific areas of discussion in preparation for upcoming summit including implementation of future scoring tool and RFP’s.
 - b. Grantee Report: Managed Health Connections/Dr. Kim Johnson

- i. Creating digital therapeutic for Substance Abuse Disorder
 - ii. Provides clinician a way to monitor substance abuse recovery
 - iii. Anticipate broader use
 - iv. HSSA updated
 - 1. Added 2.5 FTES
 - 2. Goal is 140 participants for trials
 - 3. Remote therapy
 - c. Grantee Report: Spokane Prescription Assistance Network/Kelly Armstrong, MSW
 - i. Update of history and organization
 - ii. About 400 individuals served to obtain prescription medications, get the best prices, and financial assistance if needed
 - iii. 4.5 million dollars in Spokane County
 - iv. Serve low to moderate income
 - v. Often work with people who are elderly and/or disabled
 - vi. Don't turn anyone down
 - vii. All 1 on 1 services
 - viii. Would not be here without HSSA
- 4. Finance Committee Report- Lewis Rumpler
 - a. Over budget for revenue, under budget for expenses
 - b. Budget modification request Photon Biosciences
 - i. Chandima Bandara is recused and left meeting for discussion and vote
 - ii. Finance Committee recommends approval
 - 1. Dr. Daryll DeWald motion to approve
 - 2. Julie Orchard second
 - 3. Motion passes unanimously with Chandi Bandara recused
- 5. Grants Committee Report- Dr. Daryll DeWald
 - a. Subcommittee Updates
 - i. RFP and scoring criteria
 - 1. Thank you to grants committee
 - 2. Referred to RFP and scoring discussion earlier in Executive Director's report
 - 3. May 14, 2025, summit – goals to meet as a board and make decisions that day
 - a. Clearer RFPs, where and when
 - b. Scoring
 - 4. Article 6 from bylaws
 - a. Grants committee recommends removal of article 6 after discussion and legal counsel
 - i. Lewis Rumpler motions to remove article 6

- ii. Alisha Benson second
- iii. Motion passes unanimously

b. Matching Grant Applications

i. ZEPA Medical \$150,000 Grant Application

1. Summary: Zepa Medical is a bioscience company that is commercializing a novel, digital mobile health application as a Software as a Service (SaaS) and Intelligence as a Service (IaaS) tool to democratize health care information, create a portable, seamless communication device between physicians and patients and use applied AI to address physician workload and improved patient compliance and treatment adherence. Initial markets for Zepa Medical are focused on the developing world where physician shortages are epidemic, health disparities are profound and where innovation is needed to address both. Budget includes: the largest line item is \$67,00 for software development, followed by \$36,000 in personnel (partially funding the position in the staffing chart), \$25,000 in marketing and branding support, \$10,000 in legal, and other expenses such as laptops, accounting, and rent and utilities
2. Lewis Rumpler recused and left the meeting during discussion and vote
 - a. Grants committee previously had significant discussion and asked for more information.
 - b. Recommends approval
 - c. Motion to approve by Alisha Benson
 - d. Chandima Bandara seconds
 - e. Motion passes unanimously with Lewis Rumpler recused

ii. New Applications Received March 1, 2025

1. Review of monetary amount of total applications, HSSA budget for granting matching apps in 2025, and roughly 2.5 million left – funding requests are more than 2025 budget available
2. Indicative of success of HSSA
3. Discussion of how to rank current applications

6. Governance Committee Report- Dr. Darryl Potyk

- a. Thank you to grants committee
- b. Board Vacancies

i. 1 board opening – waiting on county commissioners for decision

7. Other Business

a. None

8. Adjourn

a. Next meeting April 16, 2025

b. Alisha Benson motions to adjourn

c. Dr. Robin Pickering seconds

d. Motion passes unanimously

e. Adjournment at 4:18pm