



BOARD MEETING MINUTES

Wednesday, MAY 28, 2025, 3:00PM, 421 W RIVERSIDE #805, SPOKANE, WA 99201

<https://zoom.us/j/91797158985?pwd=ycpjHz7TXvQCd1BmQrYAtFd0NfWZF9.1>

Meeting ID: 917 9715 8985 Passcode: 935976

HSSA promotes bioscience based economic development and advances new therapies and procedures to prevent disease and promote public health.

The HSSA Board and staff comply with the Washington State Ethics in Public Service Act, chapter 42.52 RCW and the HSSA Ethics and Conflicts of Interest Policy.

A conflict of interest exists when a Board Member or employee has a direct or indirect Beneficial Interest in a proposed grant or other contract.

For purposes of disclosure a “Beneficial Interest” means a direct or indirect through business, investment, or family:

1. Ownership or Investment interest in any entity that has submitted a proposal for a contract or grant;
2. a current compensation arrangement with any entity or individual that has submitted a proposal for a contract or grant with the HSSA, a reasonably foreseeable potential future ownership or investment interest in, or compensation arrangement; or
3. a current compensation arrangement with any entity or individual that has a significant competitive interest that would be affected by a grant or contract awarded by the HSSA.

If a Board Member or employee has conflict of interest, they should disclose the conflict to the Board Chair and not participate in discussion, approval, administration, or monitoring any such grant or contract.

Rev 8.21.2024

In Attendance:

Francisco Velázquez, Lewis Rumpler, Collins Sprague, Darryl Potyk, Chandima Bandara, Vange Ocasio Hocheimer, Patrick Jones, Robin Pickering, Alex Jackson, Alisha Benson, Allison Glasunow joined at 3:03, Daryll DeWald joined at 3:08, John Powers was listening in to zoom meeting but was muted and did not vote on the record, Thad O’Sullivan, Erin Williams Hueter, Amanda Hatcher, Leanne Clegg, Lloyd Fillis Allison Glasunow leaves meeting at 4:02pm

1. Welcome- Board Chair Dr. Francisco Velázquez
2. Quorum Established
3. Identify any potential conflicts of interest:
 - A. Chandima Bandara - Recused from voting on his board reappointment
4. Approval of April 16, 2025 and May 14, 2025 minutes

- i. Motion to approve made by: Chandima Bandara
- ii. Motion seconded: Darryl Potyk
- iii. Motion passes with unanimous vote from the board

5. Review of Action Items:

- A. June 2025 Nomination of Chandima Bandara
- B. HSSA Media Policy

6. Public Comment: No public comment received

7. Board Chair Report and Executive Committee Update- Dr. Francisco Velázquez

- A. Update about GSI Free Connect access and benefits
- B. Grants Committee Chair Changes - Daryll DeWald to step down as committee chair, recommendation made that Dr. Velázquez will take the roll as interim Grants Committee Chair until another chair can be established.

8. Grantee Updates

- A. Matching Grant for Bioscience Based Economic Development: Dr. Susan Newman, CEO, Integrated Lipid Biofuels
- B. Access to Care: Carol Plischke, CEO, Partners with Families and Children

9. Executive Director Report- Erin Williams Hueter

- A. Strategic Plan Implementation
- B. Meeting with government officials, community members in association with media coverage working to advance knowledge about what HSSA does.
- C. Commemoration of HSSA founder Susan Ash and her recent Icon of Business award from the Journal of Business while acknowledging her impact on HSSA's past and future.

10. Finance Committee Report- Lewis Rumpler

- A. Review of Financial Statements
- B. No budget adjustments, or adjustment requests at this time

11. Grants Committee Report- Dr. Daryll DeWald

- A. Discussion regarding a phased granting system concept including a more structured award system to allow HSSA to better support organizations
- B. Discussion regarding the potential institution of a lifetime maximum grant award amount.
- C. Discussion regarding evaluating the Grants Committee in a study section role vs. a review section group.

12. Governance Committee Report- Dr. Darryl Potyk

A. Board Terms, June 2025 Nomination: Chandima Bandara

- i. Chandima Bandara Leaves the meeting
- ii. Discussion regarding Bandara's past service, his discipline with regard to transparency and recusal as well as the content of his next term.
- iii. Discussion about the policies in place to ensure HSSA's transparency and integrity with conflicts of interest.
- iv. Motion to approve Chandima Bandara's 2nd term as HSSA Board Member made by: Lewis Rumpler
- v. Motion seconded: Collins Sprague
- vi. Motion passes with unanimous vote from the board

B. Media Policy

- i. Discussion regarding need and implementation for new policy
- ii. Motion to approve media policy made by: K. Collins Sprague
- iii. Motion seconded: Patrick Jones
- iv. Motion passes with unanimous vote from the board

13. Other Business: Life Science Washington which will be hosting a roundtable discussion with HSSA grantees and HSSA board members.

14. Adjourn- Dr. Francisco Velázquez Time: 4:14

- i. Motion to adjourn made by: Darryl Potyk
- ii. Motion seconded by: Chandima Bandara
- iii. Motion passes with unanimous vote from the board

15. Next Meeting June 18, 2025