



## Special Board Meeting Minutes

July 15, 2026, 3:00pm, 421 W Riverside Ave. Suite 805, Spokane, Washington 99201

<https://zoom.us/j/91797158985?pwd=ycpjHz7TXvQCd1BmQrYAtFd0NfWZF9.1>

**HSSA promotes bioscience-based economic development and advances new therapies and procedures to prevent disease and promote public health, better health & healthcare, well-paying jobs and economic growth.**

The HSSA Board and staff comply with the Washington State Ethics in Public Service Act, chapter 42.52 RCW and the HSSA Ethics and Conflicts of Interest Policy.

A conflict of interest exists when a Board Member or employee has a direct or indirect Beneficial Interest in a proposed grant or other contract.

For purposes of disclosure a "Beneficial Interest" means a direct or indirect through business, investment, or family:

1. Ownership or Investment interest in any entity that has submitted a proposal for a contract or grant;
2. a current compensation arrangement with any entity or individual that has submitted a proposal for a contract or grant with the HSSA, a reasonably foreseeable potential future ownership or investment interest in, or compensation arrangement; or
3. a current compensation arrangement with any entity or individual that has a significant competitive interest that would be affected by a grant or contract awarded by the HSSA.

If a Board Member or employee has conflict of interest, they should disclose the conflict to the Board Chair and not participate in discussion, approval, administration, or monitoring any such grant or contract.

Rev 8.21.2024

1. Welcome- Dr. Francisco Velázquez
  - A. Establish Quorum
    - i) In attendance: Dr. Francisco Velázquez, Lewis Rumpler, Dr. Patrick Jones, Alisha Benson, John Powers, Collins Sprague, Julie Orchard, Dr. Allison Glasunow, Dr. Daryll DeWald, Dr. Darryl Potyk, Chandima Bandara, Dr. Vange Ocasio Hochheimer, Alex Jackson
  - B. Identify Conflicts of Interest
    - i) Julie Orchard - Providence
  - C. Review of Action Items
    - i) Approval of June 2026 Board Meeting Minutes
      - a. Motion to approve made by Dr. Darryl Potyk
      - b. Motion seconded by Dr. Daryll DeWald
      - c. Motion passes unanimously, with an abstention from John Powers
    - ii) Budget Modifications:
      - a. Providence
      - b. S2 Media
    - iii) Policy Updates:
      - a. Annual Review of Contracted Service Providers Policy
      - b. Committee Chair Selection and Service Policy
    - iv) Public Comment- 3 Minute Maximum - No public comment made
2. Board Chair Report and Executive Committee Update- Dr. Francisco Velázquez
  - A. Board Retreat - Date and agenda still being finalized
3. Executive Director Report- Erin Williams Hueter
  - A. Strategic Plan Update - Application deadline for relocation grant today

4. Finance Committee Report- Lewis Rumpler
  - A. Review of June 2026 Financial Reports
  - B. Budget Modifications- Erin Williams Hueter & Leeanne Clegg
    - i) Providence
      - a. Motion to approve made by Alisha Benson
      - b. Motion seconded by Collins Sprague
      - c. Motion passes unanimously with an abstention from Julie Orchard and Dr. Daryll DeWald
    - ii) S2 Media
      - a. Motion to approve made by Alisha Benson
      - b. Motion seconded by Chandima Bandara
      - c. Motion passes unanimously
5. Grants Committee Report- Dr. Daryll DeWald
  - A. Strategic Plan: Access to Care Grant RFP
6. Governance Committee Report- Dr. Darryl Potyk
  - A. Policy Review Updates
    - i) Annual Review of Contracted Service Providers Policy
    - ii) Committee Chair Selection and Service Policy
      - a. Motion to approve policy clarifications made by John Powers
      - b. Motion seconded by Julie Orchard
      - c. Motion passes unanimously
  2. Executive Session - Begins at 3:30pm, staff leave the board room
7. Adjourn - Staff reenters the board room at 4pm
  - A. Motion to approve adjournment made by Daryll Dewald
  - B. Motion seconded by Darryl Potyk
  - C. Motion passes unanimously