



BOARD MEETING MINUTES

Wednesday, July 16, 2025, 3:00PM, 421 W RIVERSIDE #805, SPOKANE, WA 99201

<https://zoom.us/j/91797158985?pwd=ycpjHz7TXvQCd1BmQrYAtFd0NfWZF9.1>

Meeting ID: 917 9715 8985 Passcode: 935976

HSSA promotes bioscience based economic development and advances new therapies and procedures to prevent disease and promote public health.

The HSSA Board and staff comply with the Washington State Ethics in Public Service Act, chapter 42.52 RCW and the HSSA Ethics and Conflicts of Interest Policy.

A conflict of interest exists when a Board Member or employee has a direct or indirect Beneficial Interest in a proposed grant or other contract.

For purposes of disclosure a "Beneficial Interest" means a direct or indirect through business, investment, or family:

1. Ownership or Investment interest in any entity that has submitted a proposal for a contract or grant;
2. a current compensation arrangement with any entity or individual that has submitted a proposal for a contract or grant with the HSSA, a reasonably foreseeable potential future ownership or investment interest in, or compensation arrangement; or
3. a current compensation arrangement with any entity or individual that has a significant competitive interest that would be affected by a grant or contract awarded by the HSSA.

If a Board Member or employee has conflict of interest, they should disclose the conflict to the Board Chair and not participate in discussion, approval, administration, or monitoring any such grant or contract.

Rev 8.21.2024

1. Welcome- Board Chair Dr. Francisco Velázquez

- a. Establish Quorum, In attendance: Lewis Rumpler, K. Collins Sprague, Julie Orchard, Francisco Velázquez, Patrick Jones, Vange Ocasio Hochheimer, Chandima Bandara, Alex Jackson, Alisha Benson, Daryll DeWald, as well as Erin Williams Hueter, LEEANNE CLEGG, Thaddeus O'Sullivan, Amanda Hatcher
- b. Identify any potential conflicts of interest; no conflicts of interest for today's agenda items identified
- c. Approval of May 28, 2025 and June 18, 2025 Board Meeting Minutes
 - i. Motion to approve made by Julie Orchard
 - ii. Motion seconded by Vange Ocasio Hochheimer
 - iii. Decision unanimously approved by the board
- d. Review of Action Items
 - i. Write Off Requests:
 1. Mujeres in Action \$4223.56
 2. Latinos En Spokane \$2877.10
 3. Community Minded Enterprises \$13,508.67
 - ii. Budget Modification Requests:
 1. ILB
 2. Managed Health Connections
 3. Credential Network
 - iii. Approval of Access to Care Priorities

- e. Public Comment: 3 Minute Maximum (Please Sign In to Be Heard) No public comment made
- 2. Board Chair Report and Executive Committee Update- Dr. Francisco Velázquez
 - a. Expression of thanks for those guest speakers who provided Access to Care presentations in the previous month's Board Meeting
- 3. Executive Director Report- Erin Williams Hueter
 - a. Discussion regarding strategic imperatives
 - b. Discussion regarding implementation of Grant Management software, Foundant
 - c. Discussion regarding the scheduled release of Access to Care grant RFP and Matching Grant RFP
- 4. Finance Committee Report- Chandima Bandara and Lewis Rumpler
 - a. Annual Report to State Auditor's Office and Spokane County Treasurer
 - b. Review of Financial Statements
 - i. Write Off Requests:
 - 1. Mujeres in Action \$4223.56
 - 2. Latinos En Spokane \$2877.10
 - 3. Community Minded Enterprises \$13,508.67
 - ii. Motion to approve the write-off requests: Lewis Rumpler
 - iii. Motion seconded by Vange Ocasio Hochheimer
 - iv. Decision unanimously approved by the Board
 - c. Budget Modification Requests
 - i. ILB
 - ii. Managed Health Connections
 - iii. Credential Network – Board recommends requesting additional information prior to making a vote to approve this modification request
 - iv. Motion to approve ILB and Managed Health Connection Budget Modification requests made by Patrick Jones
 - v. Motion seconded by Julie Orchard
 - vi. Decision unanimously approved by the Board
- 5. Grants Committee Report- Dr. Francisco Velázquez
 - a. Access to Care Priorities Consistent with CHNA Top Three Priorities
 - i. Discussion regarding the definition of housing cost burden
 - ii. Discussion regarding grant applicant scoring tools which would incentivize applicants who prioritize marginalized populations
 - iii. No formal vote taken on discussion, however the board commends in unison the progress and direction of the Access to Care Priorities
- 6. Governance Committee Report- Julie Orchard
 - a. Discussion regarding the future implementation of policy and training on procedure in harmony with Ethics in Public Service act.
- 7. Other Business
- 8. Adjourn- Dr. Francisco Velázquez
 - a. Motion to adjourn made by K. Collins Sprague
 - b. Motion seconded by Lewis Rumpler
 - c. Decision unanimously approved by the board at 4:19pm
 - d. Next Meeting August 20, 2025

