



Special Board Meeting

August 19, 2026, 3:00pm, 421 W Riverside Ave. Suite 805, Spokane, Washington 99201

<https://zoom.us/j/91797158985?pwd=ycpiHz7TXvQCd1BmQrYAtFd0NfWZF9.1>

HSSA promotes bioscience-based economic development and advances new therapies and procedures to prevent disease and promote public health.

Better health & healthcare. Well-paying jobs. Economic growth.

The HSSA Board and staff comply with the Washington State Ethics in Public Service Act, chapter 42.52 RCW and the HSSA Ethics and Conflicts of Interest Policy.

A conflict of interest exists when a Board Member or employee has a direct or indirect Beneficial Interest in a proposed grant or other contract.

For purposes of disclosure a “Beneficial Interest” means a direct or indirect through business, investment, or family:

1. Ownership or Investment interest in any entity that has submitted a proposal for a contract or grant;
2. a current compensation arrangement with any entity or individual that has submitted a proposal for a contract or grant with the HSSA, a reasonably foreseeable potential future ownership or investment interest in, or compensation arrangement; or
3. a current compensation arrangement with any entity or individual that has a significant competitive interest that would be affected by a grant or contract awarded by the HSSA.

If a Board Member or employee has conflict of interest, they should disclose the conflict to the Board Chair and not participate in discussion, approval, administration, or monitoring any such grant or contract.

Rev 8.21.2024

1. Welcome- Dr. Francisco Velázquez
 - a. Establish Quorum
 - b. Identify Conflicts of Interest
 - c. Approval of July 2026 Board Meeting Minutes
 - d. Review Action Items
 - i. No Cost Extension Request: Photon Biosciences
 - ii. Budget Modification Request: Manifest Labels
 - iii. De-obligation: Qualterra
 - iv. Access to Care Grant Release
 - v. Request for Reconsideration: Evergreen Bioscience Innovation Cluster
 - vi. Board Appointment: Robin Pickering
 - e. Public Comment- 3 Minute Maximum- Please Sign in to Be Heard
2. Board Chair Report and Executive Committee Update- Dr. Francisco Velázquez

3. Executive Director Report- Erin Williams Hueter
 - a. Strategic Plan Update- Year in Review
 - b. Grantee Updates
 - i. [CHAS Health](#)
 - ii. [Litehouse Health](#)
 - c. Request for No Cost Extension: [Photon Biosciences](#)
4. Finance Committee Report- Lewis Rumpler
 - a. Review of July 2026 Financial Reports
 - b. Budget Modification: [Manifest Labels](#)- Leeanne Clegg
 - c. Balance De-obligation: [Qualterra](#) \$2,399.03
5. Grants Committee Report- Dr. Francisco Velázquez and Erin Williams Hueter
 - a. Strategic Plan: Access to Care RFP Release
 - b. Request for Reconsideration: [Evergreen Bioscience Innovation Cluster](#)
6. Governance Committee Report- Dr. Darryl Potyk
 - a. Employee Handbook Updates- Julie Orchard
 - b. Board Terms
 - i. Governor Appointed Position: Alex Jackson
 - ii. Board Appointment: Dr. Robin Pickering
7. Other Business- Dr. Francisco Velázquez
8. Adjourn
 - a. Next Meeting September 16, 2026, 3:00pm