health sciences & services authority of spokane county

Board Meeting Notes

September 16, 2026, 3:00pm, 421 W Riverside Ave. Suite 805, Spokane, Washington 99201

https://zoom.us/j/91797158985?pwd=ycpjHz7TXvQCd1BmQrYAtFd0NfWZF9.1

HSSA promotes bioscience-based economic development and advances new therapies and procedures to prevent disease and promote public health.

Better health & healthcare. Well-paying jobs. Economic growth.

The HSSA Board and staff comply with the Washington State Ethics in Public Service Act, chapter 42.52 RCW and the HSSA Ethics and Conflicts of Interest Policy.

A conflict of interest exists when a Board Member or employee has a direct or indirect Beneficial Interest in a proposed grant or other contract.

For purposes of disclosure a "Beneficial Interest" means a direct or indirect through business, investment, or family:

1. Ownership or Investment interest in any entity that has submitted a proposal for a contract or grant;
2. a current compensation arrangement with any entity or individual that has submitted a proposal for a contract or grant with the HSSA, a reasonably foreseeable potential future ownership or investment interest in, or compensation arrangement; or
3. a current compensation arrangement with any entity or individual that has a significant competitive interest that would be affected by a grant or contract awarded by the HSSA.

If a Board Member or employee has conflict of interest, they should disclose the conflict to the Board Chair and not participate in discussion, approval, administration, or monitoring any such grant or contract.

Rev 8.21.2024

1. Welcome- Dr. Francisco Velázquez
   - A. Quorum Established at 3pm - Board Members Present: Dr. Francisco Velázquez, Julie Orchard, John Powers, Dr. Darryl Potyk, Dr. Robin Pickering, Lewis Rumpler, Chandima Bandara, Dr. Allison Glasunow, Dr. Vange Occasion Hochheimer, Alisha Benson. Staff: Erin Williams Hueter, Leeanne Clegg, Amanda Hatcher, Thad O'Sullivan. Guests: Elijah Tsai, Jane Zhang, Kristi Folk, Arthur Phillip, Rob Price.
   - B. Identify Conflicts of Interest: Dr. Francisco Velázquez - Providence, Julie Orchard - Providence, Lewis Rumpler - Hut Biosciences, Allison Glasunow - Providence, Hut Biosciences
   - C. Review of Action Items
     - i) Approval of August 2026 Board Meeting Minutes
       - a. Motion to approve: Dr. Darryl Potyk
       - b. Motion seconded by: Dr. Robin Pickering
       - c. Motion approved unanimously by the Board
     - ii) Budget Modifications:
       - a. HuT Biosciences
       - b. Litehouse Health
       - c. Providence Health
     - iii) Relocating Research, Development and Commercialization Grant
     - iv) Policy Updates:
       - a. Media Policy
   - D. Public Comment - No comments made.

2. Board Chair Report and Executive Committee Update- Dr. Francisco Velázquez
   - A. Board Retreat November 16, 2026

3. Executive Director Report- Erin Williams Hueter
    A. Grantee Updates
        i) Pacific Microdevices - Arthur Phillip
        ii) Ithos Wellness - Rob Price
    B. Strategic Plan Update

4. Finance Committee Report- Lewis Rumpler
    A. Review of August 2026 Financial Reports
    B. Budget Modifications- Erin Williams Hueter & Leeanne Clegg
        i) HuT Biosciences - Lewis Rumpler recuses himself and leaves the meeting. Dr. Allison Glasunow recuses herself and leaves the meeting.
            a. Motion to approve: Dr. Robin Pickering
            b. Motion seconded by: Dr. Darryl Potyk
            c. Motion approved unanimously by the Board
            d. Lewis Rumpler rejoins the meeting
        ii) Providence Health - Dr. Allison Glasunow recuses herself and leaves the meeting. Julie Orchard recuses herself and leaves the meeting.
            a. Not recommended for approval by the Finance Committee, but put forward for discussion by the Board
            b. After discussion Board recommends HSSA staff provides additional guidance for grantee before approving a
            c. Julie Orchard and Dr. Allison Glasunow rejoin the meeting
        iii) Litehouse Health
            e. Motion to approve: Chandima Bandara
            f. Motion seconded by: Dr. Allison Glasunow
            g. Motion approved unanimously by the Board.

5. Grants Committee Report- Erin Williams Hueter
    A. Relocating Entity Research, Development and Commercialization Grant
    B. Discussion regarding Orlance application.
        ii) Motion to approve: Dr. Darryl Potyk
        iii) Motion seconded by: John Powers
        iv) Motion approved unanimously by the Board.

6. Governance Committee Report- Dr. Darryl Potyk
    A. Policy Review Updates
        i) Media Policy ratification
            a. Motion to approve: Julie Orchard
            b. Motion seconded by: John Powers
            c. Motion approved unanimously by the Board.

7. Adjourn- Dr. Francisco Velázquez
    A. Motion to approve: Dr. Robin Pickering
    B. Motion seconded by: Dr. Darryl Potyk
    C. Motion approved unanimously by the Board at 4:08pm.