

Wednesday, September 18, 2024, 3pm, 421 W Riverside #805, Spokane, WA 99201

Present: Dr. Francisco Velázquez, Allison Glasunow, Lewis Rumpler, Julie Orchard, Jason Thackston, Alex Jackson, Vange Ocasio Hochheimer, Chandima Bandara, Alisha Benson, Robin Pickering, Erin Williams Hueter, Thaddeus O'Sullivan, Gaylene Lewin, Leeanne Clegg

- 1. Welcome: Dr. Francisco Velázquez
 - a. Establish a Quorum
 - b. Approve August 21, 2024, Special Board Meeting Minutes and August 29, 2024, Special Board Meeting Minutes Strategic Planning
 - i. Motion by Jason Thackston to approve minutes from both meetings
 - ii. Second by Robin Pickering
 - iii. Motion passes unanimously
- 2. Executive Committee Update: Dr. Francisco Velázquez
 - a. No meeting held this month due to Labor Day holiday
 - b. Dr. Kevin Oldenburg is retiring from the board effective September 30, 2024
- 3. Governance Committee Report: Committee Chair Darryl Potyk
 - a. Officer and Chair term Duration and Limit Proposal
 - i. Vote deferred until after Finance report
 - b. Discussion of Conflict-of-Interest script
 - i. Being prepared for future board approval
 - When approved will be read at each grants committee meeting and at each board meeting in which grant applications are approved or disapproved
 - c. Discussion of Contracted Services Policy being prepared
- 4. Grants Committee Report: Committee Chair Daryll DeWald
 - a. Access to Care Priority Need Discussion
 - i. Graph of needs being served by current grantees
 - ii. Needs determined by assessments and metrics provided in the community
 - iii. NOTE: Priority Need: Provider Shortage
 - b. Release of Access to Care Request for Proposals
 - i. ACTION ITEM: change amount to \$565,000 total awards for 2025

- ii. ACTION ITEM: Under Eligibility and scoring criteria and "Entity must be located in Spokane County" -
 - "a significant percentage of staff must have primary residence in Spokane County" - grants committee discuss wording for clarification
 - 2. Bullet point two under this heading "...purchasing items within Spokane County..." grants committee discussion to amend this wording similarly to "Equipment and supplies purchased from sources outside of Spokane County must be located and used in Spokane County."
- iii. Motion by Jason Thackston to approve access to care for 2025 grants totaling \$565,000 in 2025 with language adjustments from grants committee discussion amendments to numbers 1 and 2 listed above.
- iv. Second by Lewis Rumpler
- v. Motion passes unanimously
- 5. Finance Committee Report
 - a. Welcome Chandima Bandara and Lewis Rumpler as new Finance Committee Members
 - b. Lewis Rumpler volunteered to serve as committee chair
 - i. Motion by Chandi Bandara to approve Lewis Rumpler as chair of the finance committee
 - ii. Second by Allison Glasunow
 - iii. Motion passes yay 10; abstain –1 (Lewis Rumpler)
 - iv. ACTION ITEM: Finance Committee will meet before next board meeting
- 6. Governance Revisit
 - a. Commitee Chair Selection and Service
 - i. ACTION ITEM: Recommendations 4th bullet point adjust language to have flexibility if a committee chair needs to serve less than two years – for example: "not <u>more</u> than 2 years...."
 - ii. ACTION ITEM: Governance Committee will make the above adjustments and bring to next board meeting for vote
- 7. Executive Director Report Erin Williams Hueter
 - a. Overview of matching grant applications received by September 1, 2024
 - b. Examples of businesses, employees, labs, etc. recruited to Spokane through HSSA funding.
 - c. Success of Access to Care Grants

- d. Recusal forms executed and signed by trustees who have conflicts of interest in upcoming grant applications.
- e. Strategic Planning Update
 - i. Grateful for all in-person participants for time and productive conversation
 - ii. ACTION ITEM: Each trustee review current draft of Strategic Imperatives and Action Priorities – feedback and comments to Executive Director welcome now and ongoing
 - iii. ACTION ITEM: Bring to next board meeting for more discussion
- 8. Jason Thackston departed at 4:03 still a quorum
- 9. No public comment
- 10. Adjourn: Dr. Francisco Velázquez
 - a. Alex Jackson thanks Dr. Velázquez for his leadership
 - b. Next board meeting October 16, 2024 Paulsen Center Conference room #805
 - c. Motion by Lewis Rumpler to adjourn
 - d. Second by Allison Glasunow
 - e. Motion passes unanimously
 - f. Adjourns at 4:15pm