Special Board Meeting Minutes

August 19, 2026, 3:00pm, 421 W Riverside Ave. Suite 805, Spokane, Washington 99201

https://zoom.us/j/91797158985?pwd=ycpjHz7TXvQCd1BmQrYAtFd0NfWZF9.1

HSSA promotes bioscience-based economic development and advances new therapies and procedures to prevent disease and promote public health.
Better health & healthcare. Well-paying jobs. Economic growth.

The HSSA Board and staff comply with the Washington State Ethics in Public Service Act, chapter 42.52 RCW and the HSSA Ethics and Conflicts of Interest Policy.
A conflict of interest exists when a Board Member or employee has a direct or indirect Beneficial Interest in a proposed grant or other contract.
For purposes of disclosure a "Beneficial Interest" means a direct or indirect through business, investment, or family:
1. Ownership or Investment interest in any entity that has submitted a proposal for a contract or grant;
2. a current compensation arrangement with any entity or individual that has submitted a proposal for a contract or grant with the HSSA, a reasonably foreseeable potential future ownership or investment interest in, or compensation arrangement; or
3. a current compensation arrangement with any entity or individual that has a significant competitive interest that would be affected by a grant or contract awarded by the HSSA.
If a Board Member or employee has conflict of interest, they should disclose the conflict to the Board Chair and not participate in discussion, approval, administration, or monitoring any such grant or contract.
Rev 8.21.2024

1. Welcome- Dr. Francisco Velázquez
   A. Quorum Established with the following Trustees present: Lewis Rumpler, John Powers, Dr. Robin Pickering, Julie Orchard, Dr. Francisco Velázquez, Chandima Bandara, Dr. Vange Ocasio Hochheimer, Dr. Patrick Jones, Collins Sprague (joined at 3:35pm) Dr. Darryl Potyk (joined at 3:36pm). Also present, Erin Williams Hueter, Leeanne Clegg, Amanda Hatcher, David Heath, Samantha Oswald, Lloyd Fillis, Thad O'Sullivan
   B. Identify Conflicts of Interest - Chandima Bandara, Photon Biosciences
   C. Approval of July 2026 Board Meeting Minutes
      i) Motion to approve: Chandima Bandara
      ii) Motion seconded by: Julie Orchard
      iii) Motion passes unanimously
   D. Review Action Items:
      i) No Cost Extension Request: Photon Biosciences
      ii) Budget Modification Request: Manifest Labels
      iii) De-obligation: Qualterra
      iv) Access to Care Grant Release
      v) Request for Reconsideration: Evergreen Bioscience Innovation Cluster
      vi) Employee Handbook Revisions
      vii) Board Appointment: Robin Pickering

E. Public Comment- 3 Minute Comment
    i) Andy Johnston, Evergreen Bioscience/Johnston Engineering
2. Board Chair Report and Executive Committee Update- Dr. Francisco Velázquez
3. Executive Director Report- Erin Williams Hueter
    A. Strategic Plan Update- Year in Review
    B. Grantee Updates:
        i) CHAS Health - 3 minute update from Samantha Oswald
        ii) Litehouse Health - 3 minute update from David Heath
    C. Request for No Cost Extension: Photon Biosciences
        i) Motion to approve: Lewis Rumpler
        ii) Motion seconded by: John Powers
        iii) Motion passes unanimously, Chandima Bandara recused from vote.
4. Finance Committee Report- Lewis Rumpler
    A. Review of July 2026 Financial Reports
    B. Budget Modification: Manifest Labels- Leeanne Clegg
        i) Motion to approve: Julie Orchard
        ii) Motion seconded by: Darryl Potyk
        iii) Motion passes unanimously
    C. Balance De-obligation: Qualterra $2,399.03
        i) Motion to approve: Chandima Bandara
        ii) Motion seconded by: Collins Sprague
        iii) Motion passes unanimously
5. Grants Committee Report- Dr. Francisco Velázquez and Erin Williams Hueter
    A. Strategic Plan: Access to Care RFP Release
        i) Motion to approve: Lewis Rumpler
        ii) Motion seconded by: Chandima Bandara
        iii) Motion passes unanimously
    B. Access to Care Amendment
        i) Motion to approve: John Powers
        ii) Motion seconded by: Lewis Rumpler
        iii) Motion passes unanimously
    C. Request for Reconsideration: Evergreen Bioscience Innovation Cluster - Discussion regarding developing a precedent which undermines the credibility of the granting process. Additional discussion regarding the need to develop a future appeals process.
        i) Motion to approve the denial of reconsideration: John Powers
        ii) Motion seconded: Collins Sprague
        iii) Motion to approve passes with 9 votes for denial and one vote against denial by Lewis Rumpler
6. Governance Committee Report- Dr. Darryl Potyk
    A. Employee Handbook Updates in progress - Julie Orchard (Julie Orchard leaves meeting at 4:30pm)
    B. Board Terms
        i) Governor Appointed Position (formerly filled by Alex Jackson) now vacant. Discussion regarding the need to fill this position.
        ii) Board Appointment: Dr. Robin Pickering additional term approval

    a. Motion to approve: Dr. Vange Ocasio Hochheimer
    b. Motion seconded by: Chandima Bandara
    c. Motion passes unanimously
7. Adjourn
    A. Motion to approve: Dr. Robin Pickering
    B. Motion seconded by Chandima Bandara
    C. Motion approved unanimously at 4:38pm