



## BOARD MEETING AGENDA

**Wednesday, January 21, 2026, 3:00PM, 421 W RIVERSIDE #805, SPOKANE, WA 99201**

<https://zoom.us/j/91797158985?pwd=ycpjHz7TXvQCd1BmQrYAtFd0NfWZF9.1> Meeting ID: 917 9715 8985 Passcode: 935976

### **HSSA promotes bioscience-based economic development and advances new therapies and procedures to prevent disease and promote public health.**

The HSSA Board and staff comply with the Washington State Ethics in Public Service Act, chapter 42.52 RCW and the HSSA Ethics and Conflicts of Interest Policy.

A conflict of interest exists when a Board Member or employee has a direct or indirect Beneficial Interest in a proposed grant or other contract.

For purposes of disclosure a “Beneficial Interest” means a direct or indirect through business, investment, or family:

1. Ownership or Investment interest in any entity that has submitted a proposal for a contract or grant;
2. a current compensation arrangement with any entity or individual that has submitted a proposal for a contract or grant with the HSSA, a reasonably foreseeable potential future ownership or investment interest in, or compensation arrangement; or
3. a current compensation arrangement with any entity or individual that has a significant competitive interest that would be affected by a grant or contract awarded by the HSSA.

If a Board Member or employee has conflict of interest, they should disclose the conflict to the Board Chair and not participate in discussion, approval, administration, or monitoring any such grant or contract.

Rev 8.21.2024

1. Welcome- Board Chair Dr. Francisco Velázquez
  - a. Establish Quorum
  - b. Identify any potential conflicts of interest
  - c. Approval of December 17, 2025, Board Meeting Minutes
  - d. Review of Action Items
    - i. Budget Modification Request: Zepa Medical
  - e. Public Comment: 3 Minute Maximum (Please Sign In to Be Heard)
2. Board Chair Report and Executive Committee Update- Dr. Francisco Velázquez
3. Executive Director Report- Erin Williams Hueter
  - a. Grantee Updates
    - i. Bovi/Lucas Buckland- Bioscience Based Economic Development Grant
    - ii. Gestalt/Dan Roark- Bioscience Based Economic Development Grant
  - b. Strategic Plan Implementation
4. Finance Committee Report- Lewis Rumpel
  - a. Review of Financial Statements
    - i. Budget Modification Request: Zepa Medical
5. Grants Committee Report- Dr. Francisco Velázquez
  - a. RD&C in Spokane County Process Review
6. Governance Committee Report- Dr. Darryl Potyk

- a. Ongoing Projects
  - b. Executive Session
- 7. Other Business
- 8. Adjourn- Dr. Francisco Velázquez
  - a. Next Meeting February 18, 2026