Board Meeting Notes

June 17, 2026, 2:30pm, 421 W Riverside Ave. Suite 805, Spokane, Washington 99201

HSSA promotes bioscience-based economic development and advances new therapies and procedures to prevent disease and promote public health.

Better health & healthcare. Well-paying jobs. Economic growth.

The HSSA Board and staff comply with the Washington State Ethics in Public Service Act, chapter 42.52 RCW and the HSSA Ethics and Conflicts of Interest Policy.
A conflict of interest exists when a Board Member or employee has a direct or indirect Beneficial Interest in a proposed grant or other contract.
For purposes of disclosure a "Beneficial Interest" means a direct or indirect through business, investment, or family:
1. Ownership or Investment interest in any entity that has submitted a proposal for a contract or grant;
2. a current compensation arrangement with any entity or individual that has submitted a proposal for a contract or grant with the HSSA, a reasonably foreseeable potential future ownership or investment interest in, or compensation arrangement; or
3. a current compensation arrangement with any entity or individual that has a significant competitive interest that would be affected by a grant or contract awarded by the HSSA.

If a Board Member or employee has conflict of interest, they should disclose the conflict to the Board Chair and not participate in discussion, approval, administration, or monitoring any such grant or contract.
Rev 8.21.2024

1. Welcome- Dr. Francisco Velázquez
   A. Quorum established at 2:32pm with Chandima Bandara, Dr. Robin Pickering, Lewis Rumpler, Dr. Francisco Velázquez, Julie Orchard, Dr. Daryll DeWald, Collins Sprague, Dr. Vange Ocasio Hochheimer, Alex Jackson, Dr. Patrick Jones, Dr. Darryl Potyk, and Dr. Allison Glasunow joined at 2:55pm. Also present: Erin Williams Hueter, Leeanne Clegg, Loyd Fillis, Amanda Hatcher, Michaele Armstrong
   B. Identify Conflicts of Interest Lewis
      i) Rumpler recused himself from discussion/voting regarding items of action for: HuT Biosciences, Launchpad INW Enterprises
      ii) Chandima Bandara recused himself from discussion/voting regarding items of action for: Riverside Biotech Hub
      iii) Dr. Frank Velázquez recused himself from discussion/voting regarding items of action for Women Helping Women
      iv) Dr. Daryll Dewald recused himself from discussion/voting regarding items of action for any organizations associated with Washington State University.
2. Review of Action Items
   A. Approval of April 2026 Board Meeting Minutes
   B. Balance Sheet De-obligations: Raze Child Development & Latinos En Spokane
   C. Budget Modification: Quadralynx
   D. Grant Applications
      i) Spokane County Bioscience Infrastructure & Ecosystem Building

ii) Spokane Early Stage

E. Board Reappointment: Dr. Vange Ocasio Hochheimer

F. Public Comment- 3 Minute Maximum- No public comment offered

3. Board Chair Report and Executive Committee Update- Dr. Francisco Velázquez
   A. Board Retreat Date Being Finalized, with a target of early October
   B. Approval of April Board Meeting Minutes
      i) Motion to approve made by: Julie Orchard
      ii) Motion seconded by: Alex Jackson
      iii) Motion approved by the Board unanimously
4. Executive Director Report- Erin Williams Hueter
   A. Strategic Plan Update - Moving forward with grants as anticipated.
   B. Healthcare Capacity Workgroup - HSSA Board members are conducting outreach and meeting with community members who have expertise relevant to HSSA's strategic goals.
   C. External Reviewer Exploration - Multiple outreach efforts have been conducted to identify and solicit proposals from external reviewers to ensure an appropriate fit for the organization's requirements.
5. Finance Committee Report- Lewis Rumpler
   A. Review of April and May 2026 Financial Reports
   B. Balance Sheet De-obligations
      i) 2024 Access to Care Grant: Raze Child Development $30,000
      ii) 2025 Access to Care Grant: Latinos En Spokane $9,551.65
         a) Motion to approve made by: Lewis Rumpler
         b) Motion seconded by: Patrick Jones
         c) Motion approved by the Board unanimously
   C. Budget Modifications- Erin Williams Hueter & Leeanne Clegg
      i) Quadralynx
         a) Motion to approve made by: Lewis Rumpler
         b) Motion seconded by: Collins Sprague
         c) Motion approved by the Board unanimously
5. Grants Committee Report- Dr. Daryll DeWald
   A. Board Vote on Grant Applications
      i) Bioscience Infrastructure and Ecosystem Building - Dr. Allison Glasunow, Lewis Rumpler, Chandima Bandara and Dr. Francisco Velázquez abstain from voting and discussion
         a) Motion to approve made by: Daryll DeWald
         b) Motion seconded by: Dr. Robin Pickering
         c) Motion approved by the Board unanimously
      ii) Spokane Early Stage - Dr. Allison Glasunow, Lewis Rumpler and Dr. Daryll DeWald abstain from voting and discussion
         a) Motion to approve made by: Daryll DeWald on behalf of the Grants Committee
         b) Motion seconded by: Chandima Bandara
         c) Motion approved by the Board unanimously
6. Governance Committee Report- Dr. Darryl Potyk
   A. Dr. Vange Ocasio Hochheimer Reappointment

i) Motion to approve made by: Dr. Darryl Potyk
ii) Motion seconded by: Lewis Rumpler
iii) Motion approved by the Board unanimously

B. Executive Session Begins at 3:18pm with office staff and three board members leaving the meeting. Executive session is scheduled to end at 3:48pm.
    i) Board Chair announces Executive Session until 4:27pm

7. Meeting adjourns at 4:28pm
    A. Motion to approve adjournment made by Alex Jackson
    B. Motion seconded by Dr. Daryll DeWald
    C. Motion approved unanimously