



HSSA BOARD OF DIRECTORS
Minutes of the June 6, 2012 Meeting
665 N. Riverpoint Boulevard, Spokane, WA

Members Present:

Nancy Isserlis, Board Chair; Kevin Oldenburg, Gary Pollack, Dave Vachon, Frank Velàzquez and Mike Wilson.

Members Absent:

Jeff Collins

Earl F. “Marty” Martin

Jason Thackston

Staff Present:

Susan Ashe, Acting Executive Director

Gaylene Lewin, Consulting Accountant

Counsel Present:

James Emacio

Guests:

Stephen Warren, Gonzaga University; Daniel Smith, and Brian Myers, Empire Health Foundation

1) Call to Order

Nancy Isserlis welcomed everyone and called the meeting to order at approximately 3 p.m. A quorum was established. In addition, she welcomed Dr. Francisco (Frank) Velàzquez to the Board. Dr. Velàzquez was appointed by Spokane Mayor David Condon to replace Kelsey Gray. His appointment is immediate, he is authorized to vote, and his appointment will conclude on October 31, 2014. She invited Dr. Velàzquez to introduce himself.

Approval of Minutes

Kevin Oldenburg moved to approve the minutes of the March 7, 2012 Board meeting; Dave Vachon seconded the motion, which passed unanimously.

Board Actions

A. Kevin Oldenburg moved that the Board extend the Acting Executive Director's contract through September 1, 2012. The motion was seconded by Dave Vachon and passed unanimously.

B. Kevin Oldenburg moved to approve the Grants Committee recommendation to decline the one RFP #5 proposal received from Gonzaga University. Dave Vachon seconded the motion which passed unanimously.

2) Chair's Report

A) Authorization to Pay Warrants

Chair Isserlis informed the Board that she would sign Warrant Nos. 1224 through 1230 for a total of \$38,950.61. One also required Mike Wilson's signature.

B) GSI Plan for Marketing HSSA RFP #6

Robin Toth, Vice President for Economic Development for Greater Spokane Incorporated, presented to the Board as to how GSI might assist the HSSA in marketing the RFP #6 grant.

C) Executive Director Position Discussion

Board Chair Isserlis said that at the last Board meeting the Board authorized Marty Martin, Jason Thackston and her to review applications, cull the list and make a recommendation as to who would be interviewed, and we have done that. We received 15 or 16 applications, we gave Marty the authority to bring that number down to seven, and then Jason, Marty and Nancy each ranked the seven in our various priorities and there was consensus on the top four. So we are interviewing four people on or about the first week of July. We will come back with a recommendation to the Board.

Since the timing of that is that Susan's contract expires at the end of this month, we need to extend that contract through September 1, 2012, so that we have time to make whatever decision we need to make.

Kevin Oldenburg moved to extend Susan Ashe's contract through September 1, 2012, Dave Vachon seconded the motion, which passed unanimously.

D) Other

Our next meeting is scheduled for July 4th, so the Board Chair recommended that the Board not to convene in August, but meet again in August. Hearing no opposition, that is what the Board will do.

3) Counsel's Report – James Emacio

There was no report from Counsel.

4) Board Member Comments and Announcements

There were no board member comments or announcements.

5) Executive Session

There was no Executive Session.

Board Chair Isserlis adjourned the meeting at approximately 4:45 p.m.

The next HSSA Board meeting will be August 1, 2012, 3 p.m. at Innovate Washington, 665 N. Riverpoint Boulevard, and 4th Floor Board Meeting Room.