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**HSSA BOARD MEETING**

**Wednesday, December 19, 2018 3–5 PM**

**Ignite NW Technology Center, 120 N Pines**

**AGENDA**

1. **Call to Order –Nancy Isserlis, Board Chair (05 min.)**
2. Establish Quorum, Confirm Agenda
3. **Action Items**
4. Approve Sept. 19, 2018 Meeting Minutes **Action Required**
5. Approve Recommendations for Access to Care Annual Grant **Action Required**
6. Approve Funding for Whitworth University Equipment as

Match to an NSF Grant **Action Required**

1. Approve Providence Health Care Foundation Six-Month

Extension Request **Action Required**

1. Approve HSSA By-Laws Housekeeping Updates **Action** **Required**
2. Approve 2019 HSSA Board Meeting Dates **Action Required**
3. **Board Chair’s Report**
4. Approve Sept. 19, 2018 Meeting Minutes
5. Defer Actions B & C above until Grants Report concluded
6. Introduce Lars Gilberts, University District Executive Director

for an update on University District business and strategic plans

1. Frank Velázquez to present about Life Science Washington Institute,

possible deployment to Spokane

1. **Executive Director’s Report (In packet)**
2. **Finance Committee Report – Jason Thackston**
3. 2019 Budget Proposal
4. **Grants Committee Report – Mike Wilson**
5. 2019 Access to Care grant funding recommendations
6. Whitworth University equipment funding recommendation for

Human Capital & Infrastructure matching grant - $148,866 – for a

Multi-user Single Crystal X –Ray Diffractometer (as matched by

a $375,000 NSF Major Research Instrumentation grant

1. Capital Spending Fund Direction and Creation of Action Steps in anticipation of growth and lack of affordable incubator space for scientific startups
2. Criteria clarification as to number of grants allowable from one investigator/researcher for Small Grant-Writing Support grants
3. **Legal Report – Laura McAloon**
4. Review By-Laws updates for approval
5. **Executive Committee (if necessary)**
6. **Other Business**
7. **Adjournment**

**The next meeting of the HSSA Board is March 20, 2019, Location TBD.**

**Proposed 2019 Meeting Dates (Quarterly, 3rd Wednesday, 3 PM)**

 **March 20, 2019**

 **June 19, 2019**

 **September 18, 2019**

 **December 18, 2019**